**Minutes Registration No**: .... ...

**Meeting Date: 07/12/2020**

**Meeting Places: Meeting Hour:18:30 - 19:13**

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|  | **Name Surname** | **Signature** |
| Meeting Director | Alper Demir |  |
| **Meeting Reporter** | Meriç Lomlu |  |

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| Group/Unit Name |  |
| **Project Name** | Thremin.AI |
| **Project Number** |  |

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|  | **Name Surname** | **Institution/Unit** | **Affiliation** | **TEL/email** | **Signature** |
| 1 | Bedirhan Ziran ELBAN | Software Engineering | Group Member | bedirhan.elban@std.izmirekonomi.edu.tr |  |
| 2 | Merve Nur TELLİ | Software Engineering | Group Member | [mervetelli0@gmail.com](mailto:mervetelli0@gmail.com) |  |
| 3 | Meriç LOMLU | Software Engineering | Group Member | mericlomlu@gmail.com |  |
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**Agenda Points Meeting Date: 30/11/2020**

In this meeting we talked about what to do next. We decided to chose and focus on an acadamic paper that is closest to our project and inspect it. We will divide the metadology part in our proposal into modules and sections. Creating a flow chart for our project. Our meeting director recommended us to see a sample implementation and start experimenting for our project.

###### Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Which jobs to be done?** | **Who to do?** | **When to do?** | **Where to do?** |
| **1** | **Deciding on which academic papers we’ll be focusing on. (Closest to our project)** | **As Group Members** | **Until 14th of December** | **At home** |
| **2** | **Creating flow chart for our project, dividing the methodology into modules and sections.** | **As Group Members** | **Until 14th of December** | **At home** |
| **3** | **Speeding up learning Python.** | **Merve,Meriç** | **Until 14th of December** | **At home** |
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Distribution